



Getting Started

The BlackBerry Handheld



- 1 **Phone Dial Pad** – Use the dial pad to dial phone numbers.
- 2 **Alt Key** – Press the **Alt** key in conjunction with other keys for other commands and functions.
- 3 **Left Shift Key** – Press **Alt + Left Shift** to turn on Num Lock.
- 4 **Space Key** – Press the **Space** key to insert a space. Press the **Space** key twice to insert a period.
- 5 **Phone Button** – Press the **Phone** button to display the **Phone** screen.
- 6 **LED Indicator** – Changes color for different notifications.
- 7 **Home Screen** – Displays the available applications.
- 8 **Trackwheel** – Scroll the trackwheel to move the cursor.
- 9 **Escape Button** – Press the **Escape** button to exit a menu, dialog box, or screen.
- 10 **Delete Key** – Press the **Delete** key to delete items.
- 11 **Symbol Key** – To insert a symbol, press the **Symbol** key and select a symbol from the resulting box.
- 12 **Enter Key** – Press the **Enter** key to enter selections.
- 13 **Power/Backlighting Button** – Press the **Power/Backlighting** button to turn backlighting on or off. Press and hold the button to turn off the handheld.
- 14 **Right Shift Key/Cap Key** – Press **Alt + Right Shift/Cap** to turn Caps Lock on.

Note: The handheld device displayed is the one of the 7200 model series. Some features may not be available on all handheld devices.

Included Applications

The following applications are included with BlackBerry software. To open an application from the Home Screen, scroll the trackwheel to select the item and click the trackwheel, or press the shortcut key on your handheld keyboard. (*Shortcut keys are included in parentheses.*)

- Messages** – manage your e-mail messages, short message service (SMS) messages, and phone call logs. (**M**)
- Phone** – place and receive calls. (**P**)
- Address Book** – store phone numbers, e-mail addresses, and addresses for your contacts. (**A**)
- Calendar** – keep track of your schedule using Day, Agenda, Week, or Month views. (**L**)
- Browser** – browse Web pages and set bookmarks for frequently visited sites. (*The Web browser and its icon may vary depending on your service provider.*) (**B**)
- Compose** – create and send e-mail messages, SMS messages, and PIN messages. (**C**)
- Saved Messages** – store message for future reference. (**V**)
- Tasks** – create, edit, and manage tasks. (**T**)
- MemoPad** – compose, edit, and delete memos. (**D**)
- Alarm** – set the alarm on your handheld. (**R**)
- Profiles** – customize how you are notified of messages, phone calls, and Calendar events. (**F**)
- BrickBreaker** – game included with the default applications. (*none*)
- Calculator** – perform mathematical calculations and convert measurements. (**U**)
- Help** – provides application-specific help for handheld applications. (*none*)
- Pictures** – stores saved pictures. (*none*)
- Search** – search for items in Messages, Calendar, Address Book, MemoPad and Tasks from a central global search. (**S**)
- Options** – set options, such as password, date, and time. (**O**)
- Keyboard Lock** – prevent accidentally typed characters by locking your keyboard. (**K**)
- Turn Wireless Off** – turn off the wireless radio when it can interfere with other radio communications. (*none*)
- Turn Power Off** – turn off the handheld when you do not want to receive messages or to conserve the battery. (*none*)



Selecting Items and Entering Selections

- To select an item, scroll the trackwheel to move the cursor.
- To select multiple items, press the **Shift** key and scroll the trackwheel.
- To enter a selection or select a menu item, scroll the trackwheel to highlight the item, and click the trackwheel or press the **Enter** key.